

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

June 25, 2019

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:33 pm. Chief Ralph Reifer led the flag salute, and the notice was then read. Roll call was taken, and Commissioners present at the meeting were John Toutouchi, Michael Fogarty, Kevin Horan and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssouf and Board Secretary-Rachel Davis.

Motion was made by Mr. Lengyel to approve the minutes from the May 28, 2019 regular meeting.

Second: Mr. Fogarty

Roll call vote: 4-0 all in favor

Commissioner Story joined the meeting at 7:35pm.

Motion was made by Mr. Lengyel to approve the minutes from the June 11, 2019 workshop and executive meetings.

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

Treasurer's Report: Commissioner Fogarty read the June 25, 2019 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$45,000 (to include payroll) from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$38,749.53.

Second: Mr. Lengyel

Roll call vote: 5-0 all in favor

Correspondence: (none)

Insurance: (none)

Buildings: Commissioner Lengyel reported as follows:

- Handicap bathroom will be serviced this week
- Generator installed middle of next month
- Chief hallway doors will be fixed

Officer's Report: Chief Ralph Reifer read his report into record and reported the following:

- Apologized for not following up with the kitchen cleaning;
- Thanked the Board for the progress on the Chief's vehicles;
- Captain Petersen explained that the antennas on the Chiefs' vehicles are being changed due to the fact that the initial ones didn't work out. He will work on a credit;
- Mr. Toutouchi asked about them being removed for every car wash;
- Requested Weather Tech mats; Board not sure they will work;
- Mr. Story mentioned the paneling issue, which Captain Petersen will take care of
- July 13th Freehold Township Day;
- Trying to keep on top of meeting with Anthony Santiago—sent registered letter;
- Thanked the Board for allowing the inmates to come in to wash the trucks;
- Commissioner Fogarty stated that the insurance company is requesting the MV report from a May 8th accident.

Captain Dan Petersen: Read his Maintenance Report into record. Captain Petersen then requested clarification from the Board regarding classifications and pointed out that the SOG's do not match up with the Board's previous resolution.

On behalf of 1st Lt. Frank Santore: Captain Petersen asked the Board about Nashville. The Board indicated that they are waiting for Lt. Santore to get the necessary information as requested in the last workshop meeting.

On behalf of 2nd Lt. John Burmeister: Captain Petersen reported progress.

Fire Company: Vice President Mike Vota reported that the two McNamara boys will be resigning, as they are moving out of state.

Website: Up to date.

Legal: Mr. Youssouf stated that the Board received a clean audit.

Motion was made by Mr. Fogarty accepting the Audit Report for the year ended December 31, 2018.

Second: Mr. Story

Roll call vote: 5-0 all in favor

Mr. Youssouf then placed the Board under oath and had them sign the Annual Audit Review Group Affidavit.

Mr. Youssouf provided the Board with the Summary of the Synopsis of the 2018 Audit Report, which has to be published.

Mr. Youssouf explained changes in the Open Public Meetings Act (OPMA) and Open Public Records Act (OPRA), as follows: You can't communicate with each other privately while you are in a public meeting. Also, if someone wants to film the public meeting, they cannot be stopped.

Old Business:

- Mr. Lengyel asked if the old Chief's truck would be cut up. Lt. Santore said next month. Mr. Lengyel inquired as to who he should give the title to.
- Truck bidding was moved to July 9th at 6pm.
- Physicals were extended to July 8th.

Kitchen update: Commissioner Story reported that he is waiting on cabinets. Oven and fridge will be ordered from Home Depot. Might order new lighting, because we are still under budget. Flooring will go over old floor.

Mr. Fogarty addressed the Board and audience to explain the concerns from last year's budget and how he is trying to be cautious this year.

Mr. Toutouchi reviewed car wash options from last meeting. Board discussed. Chief Reifer expressed his concern about the antennas. Mr. Toutouchi said to have an answer by the workshop meeting.

New Business: (none)

Audience:

- Jack Scherer asked Mr. Youssef about the OPRA/OPMA new rules.
- Frank Santore asked about finding out the criteria that the hospital uses. John Catanacci also inquired about criteria for physicals. Mr. Youssef said the physical is intended for getting a certification from the doctor as to whether or not an individual is capable of performing the duties of a firefighter for the District.

Motion was made by Mr. Fogarty to go into executive session at 8:38pm for the purpose of discussing personnel matters.

Second: Mr. Story

5-0 all in favor

(back from executive at 8:52pm)

There being no further business, Mr. Lengyel made a motion to adjourn the meeting at 8:52pm.

Second: Mr. Story

5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
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