

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

May 28, 2019

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:30pm. Chief Ralph Reifer led the flag salute and then Chairman Toutouchi called for a moment of silence in honor of Memorial Day. The notice was then read. Roll call was taken, and Commissioners present at the meeting were John Toutouchi, Andrew Story, Kevin Horan and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssouf and Board Secretary-Rachel Davis.

Motion was made by Mr. Lengyel to approve the minutes from the April 23, 2019 regular meeting.

Second: Mr. Horan

Roll call vote: 4-0 all in favor

Motion was made by Mr. Story to approve the minutes from the May 14, 2019 workshop meeting.

Second: Mr. Horan

Roll call vote: 4-0 all in favor

Treasurer's Report: Commissioner Story read the May 28, 2019 Treasurer's Report into record.

Motion was made by Mr. Story to transfer \$19,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$18,872.17

Second: Mr. Horan

Roll call vote: 4-0 all in favor

Correspondence: (none)

Insurance: (none)

Buildings: Commissioner Lengyel reported as follows:

- (Georgia) Lights done;
- (District) Waiting for them to finish HVAC tomorrow;
- (Georgia) HVAC will be worked on after district;
- (Georgia) Washer/dryer—once washer on site, then they will go in to hook it up. Washers are back ordered 3-months;
- (District) Generator permits are in. When Board receives second payment from Township (by next meeting), they can start.
- (District) Heating/air will be completely done tomorrow;

- (District) Parking lights done;
- (Smithburg) Mr. Lengyel will work on the compressor matter;
- (Smithburg) Mr. Toutouchi confirmed with Chief Spicuzza regarding the fire inspection report;
- (Georgia Road) Extinguishers are completed;
- (District) Mr. Story advised that the kitchen cabinets are being hand made. The ice machine, oven and fridge—we will wait until it gets a little closer before they are picked up. We will have to add basic equipment—frying pans, utensils, spices, etc.). Mr. Story also received a quote for hallway to office of \$7,000. All of this will fall within the budget.

Motion was made by Mr. Story to do the entire hallway flooring to go along with the kitchen project.

Second: Mr. Horan

Roll call vote: 4-0 all in favor

Website: Up to date.

Legal: Mr. Youssef provided a voucher to the Board from McManimon, Scotland and Baumann and directed the Board to use this voucher to authorize payment.

Mr. Youssef stipulated that it is the Board of Commissioner’s responsibility to oversee how the taxpayer dollars are spent, and when questions arise as to how money was spent, they will be asking the elected public officials on the Board. Mr. Youssef further stated that caution is advised on the Board’s part, but participation by the Fire Company is also important.

Mr. Youssef sent his letter to the attorney for the easement property owner by Georgia Firehouse advising him that we have reviewed the Access Easement Agreement and will execute it upon receipt of the survey and description.

Officer’s Report: Chief Ralph Reifer read his report into record and reported the following:

- Firefighters Cleary and Santiago are terminated;
- Brian Haas resigned due to being out of state;
- Robert Douglas changed his status to inactive;
- Neil Timo is medically cleared to resume as active status;
- Letters from Monmouth County Sheriff’s Office and Board of Chosen Freeholders thanking the Fire Company for their response to the Ocean Grove fire.

Board reminded Chief Reifer to collect pagers and key fobs from terminated/resigned firefighters.

1st Asst. Chief Dan Spicuzza: Requested that the Board allow the Monmouth County Sheriff’s Office inmates to continue washing the trucks whenever they can. He noted that they did a fantastic job. The Board agreed, but requested that it be supervised and that the Board receives advanced notice. The Board will take care of food for them.

2nd Asst. Chief Craig Haas: Reported that he received quotes for the remaining digital radios, totaling \$62,906.08.

Captain Dan Petersen:

- 87 waiting on compressor parts;
- Training: still have to have a blood borne and right-to-know class done by academy instructors—2-3 members still have to take it. Board said to do it. Working on CPR classes, hopefully by June or July;
- First aid kits and jump bags being taken care of; miscellaneous supplies still needed. Board said okay to more supplies and also acknowledged Anthony and Rachel for their work on that;
- Washer/dryer—the washer is 10-12 weeks out; will ship together;
- Ocean Grove air packs were cleaned; should receive a bill for \$500.

1st Lt. Frank Santore:

- Gear—2 people get fitted;
- National Conference—5 members and 1 Commissioner (Lengyel); October 8-13th; Doubletree rooms \$8,077; pricing for 3-day conference is \$430; airfare still has to be worked out.

2nd Lt. John Burmeister: (progress)

Fire Company: President Timo reported a job well done in the Memorial Day parade, from the truck appearance to the behavior.

Old Business: Mr. Lengyel asked Mr. Youssouf about selling 16-1-77 after it was scrapped.

Motion was made by Mr. Story scheduling a notice of auction for 16-1-77 HME pumper engine being sold “as is” to the highest bidder, starting at \$2,650, during regular meeting.

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

Said notice must be published and posted.

Motion was made by Mr. Lengyel authorizing the conveyance of the 2010 Ford Expedition to the Volunteer Fire Company Fire District No. 1.

Second: Mr. Horan

Roll call vote: 3-0 (Mr. Story abstained.)

New Business:

Mr. Story expressed his concern as a firefighter, parent and resident about specific parks (i.e. Michael J. Tighe and Opatut) having the same name, when it comes to dispatching emergency personnel to the correct location.

Mr. Lengyel asked about a fire hydrant.

Audience:

- 1st Lt. Frank Santore—he will secure the propane tanks for the grills. He also requested a table to eat in the hang-out room. He will get prices.
- All acknowledged Andy doing a good job fixing the flagpole.

There being no further business, Mr. Lengyel made a motion to adjourn the meeting at 8:25pm.

Second: Mr. Horan

4-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary

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