

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

April 23, 2019

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:34pm. The notice was read, and 1st Asst. Chief Dan Spicuzza led the flag salute. Roll call was taken and Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssouf and Board Secretary-Rachel Davis.

Motion was made by Mr. Lengyel to approve the minutes from the March 26, 2019 regular meeting and the April 9, 2019 workshop meeting.

Second: Mr. Story

Roll call vote: 4-0 all in favor

Treasurer's Report: Commissioner Fogarty read his April 23, 2019 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$31,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$30,788.45.

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

Insurance:

Mr. Fogarty received a message from S. Joshi about Liberty Mutual trying to collect money from us. Mr. Fogarty is unaware of anything out for collection and is awaiting a response from the agent regarding the same.

Correspondence: (none)

Buildings: Commissioner Lengyel reported the following:

- District—Arctic Air worked on the air-conditioning unit. Too much money to have different zones.
- Georgia Road—lights will start in the bay; waiting to hear back this week for start date to change lights over to LED. He will continue with the same vendor for lights in other buildings.
- District—progress with the generator, waiting for permits to go to the town.
- District—he will take a look at the rust on the front and back bay doors.
- District—new sensor on the lights in front.
- Georgia Road—HVAC system will be serviced and cleaned and problem in hangout room repaired.

- Smithburg—the compressor works and then doesn't work. Board advised him to go ahead and get the compressor serviced.
- Georgia Road—extinguishers are out of date and need to be removed—Captain Petersen will take care of.
- Smithburg—Mr. Toutouchi advised the Fire Company that, as per the Fire Marshall, the emergency lights in bar area need to be replaced, and he also needs to know about CO detectors, and he wants to meet with Fire Company to walk in building. Mr. Lengyel will take care of everything.

Old Business: (none)

Legal: Mr. Youssouf reviewed the Access Easement Agreement with the Board and stated that the Board will receive a copy of the survey along with a metes and bounds description to show the Georgia Road property easement details before they should sign said agreement. Mr. Youssouf will send a letter to the attorney letting him know to proceed.

Officer's Report:

1st Asst. Chief Dan Spicuzza: read Chief Ralph Reifer's report into record.

- Saturday is the LDH drill at the Horse Park of NJ;
- Truck Committee Meeting is on the 29th at 7pm;
- Went down Saturday to pick up new cars—they will deliver to us;
- SOGs—he is working on them, and they should be done by June.

2nd Asst. Chief Craig Haas: (nothing to report)

Captain Dan Petersen: read his report into record.

- Engine Tanker final drawings within a month or so; they will go on line first or second week of July; delivery around Thanksgiving.
- Mr. Toutouchi requested the Moose washer/dryer quote so we can move forward tonight.
- Chief's car—lights are ordered, everything is on track; guessing they can drive by Memorial Day.
- Talked to compressor guy; parts will start coming in some time in June.
- He has the 4 Motorola's.

1st Lt. Frank Santore:

- Gloves needed; Board said to order.
- Masks were ordered.
- Gear: Board said 5 sets now; 5 sets in August.
- Pass alerts—quote will be lowered to be in threshold, he will send invoice to Board.

2nd Lt. John Burmeister: (1st Lt. Frank Santore reported progress.)

Fire Company: Vice President Kevin Lagravis reported progress.

Old Business:

Mr. Lengyel reported 77 progress; working on information to put up for auction/sale.

All American, who offered free towing and a free estimate to repair the Chief's car, is now charging \$135 to send the vehicle back. 1st Lt. Santore will inquire about another company getting it out of there free-of-charge and will then contact Commissioner Lengyel.

Motion was made by Mr. Story to accept the bid of \$13,565 from Moose Safety Supply for washer and dryer.

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

Phones are almost done in district and Smithburg. Smithburg's phone number will be removed by President Timo, and the main line will be the district number.

Harassment class went well, great turnout (120 people). Mr. Story gave the make-up class dates, as follows: Saturday at 10am; next Monday at 7:30pm; and one for the college kids to be advised.

Physicals will be started now, and should be done by June 25th. CentraState offers appointments from Monday-Friday, 8am-4:30pm, with one late appointment on Thursday, May 23rd until 7pm.

No update on mailbox per Mr. Fogarty.

New Business:

- Mr. Fogarty reported that Gerry Stankiewicz's audit would be done next Friday.
- Mr. Fogarty confirmed with 1st Asst. Dan Spicuzza that he gave him the insurance company request for the NFIRS report from the November 16, 2018 fire.
- Jessica Reizis will be replaced by Wendy Dunberg, who will assist Commissioner Fogarty on the vouchers and filing on a per diem basis.

Audience: (nothing)

- 1st Lt. Frank Santore requested that the volume be turned up on phones; Commissioner Toutouchi said he has permission to turn it up.
- FF Andy Ollwerther advised that the flagpole is wobbly, needs repair.
- Captain Dan Petersen inquired about the desk and computer in the members' room. Board explained that they were brought over to the district from Georgia Road in order to use for homework and to search the web (with parental guides).
- Anthony Gandolfo inquired about the status of the kitchen remodel. Commissioner Story advised that he would send out a text to the contractor to get the exact dates. Mr. Story further explained that the kitchen is secondary to everything else needed, so he is not pushing the matter at the moment until all other financial needs are met. Mr. Story later received a text response back from the contractor on the kitchen cabinets for Mr. Gandolfo (who left the meeting earlier). The contractor can start in mid-May, but since we are not in a rush, we will push it back until June.
- Anthony Gandolfo asked what the problem is with the generator permits. Commissioner Lengyel said he is waiting to hear back on drawing up the schematics.

- Anthony Gandolfo asked when the Board gets paid from the town. Commissioner Fogarty responded with April 1st, July 1st, October 1st and the last business day in December.
- Firefighter Kevin Lagravenis wanted it on the record that the policies and procedures be enforced for all, regardless of rank, and that a firefighter's status be kept confidential in order to avoid any HIPA violations. He also made it clear that he does not have a problem with the Board of Fire Commissioners, but rather a personal attack from the membership. Commissioner Story suggested that he bring it up with the Fire Company, and as of right now, the SOGs are not clear until 1st Asst. Chief Dan Spicuzza revises them. Commissioner Toutouchi further added that the SOGs are being followed as in the past, but accountability is not being followed through by the Line Officers. Board members confirmed that once the SOGs are submitted and approved by the Board, then the Line Officers should make it a point of holding members accountable to the SOGs.
- 1st Asst. Chief Dan Spicuzza inquired about District 15's rescue being held at Smithburg.

There being no further business, Mr. Lengyel made a motion to adjourn the meeting at 8:38pm.

Second: Mr. Fogarty

4-0 all in favor

Respectfully submitted,

John Toutouchi, Chairman

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