

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Special Workshop Meeting

March 12, 2019

Chairman John Toutouchi called the special workshop meeting of the Board of Fire Commissioners to order at 7:33pm. Chairman Toutouchi led the flag salute. Roll call was taken, and the Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Also present at the meeting was Board Secretary- Rachel Davis.

Nottingham Insurance: Kirk LeBlanc, agent from Nottingham Insurance, attended the meeting to review the VFIS Property & Casualty Summary of Coverage along with the Accident & Sickness Summary of Coverage (both dated March 12, 2019), in their entirety with the Board. The Board agreed that it would be beneficial to all members if Mr. LeBlanc returned to have an open-discussion meeting. Mr. LeBlanc then left the meeting.

Treasurer's Report: Mr. Fogarty read his March 12, 2019 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$33,000 from Ocean First money market to Ocean First checking account and pay the bills in the amount of \$32,202.18.

Second: Mr. Story

Roll call vote: 4-0 all in favor

For the record, Mr. Fogarty also transferred \$73,364 from the money market account to the checking account to purchase the two Chevy Tahoes, as approved.

Generator Update: Mr. Lengyel reported that the total needed for the generator is \$53,300, with a 20% deposit, 70% upon delivery and 10% before start up. The Board must wait until the first check comes in from the Township.

Buildings: Mr. Lengyel reported the following:

- Looking into LEDs for Georgia
- He will fix HVAC—do new thermostats throughout
- Will look into putting heating element
- Time clock on lights in parking lot went; he will call an electrician to put a photocell in
- Garage door openers work; will look into manual chains

Washer/Dryer Update: Mr. Toutouchi said Mr. Horan is working on it.

Camera System Renewal: Coming up in April.

Kitchen Update: Mr. Story received one quote and showed the Board members a picture of a proposed kitchen.

OSHA: Board members agreed to have Commissioner Horan contact an OSHA officer to come out and do an unofficial, precautionary audit.

Physicals: Board discussed allowing the medical doctor to determine how often (1, 3 or 5 years) a physical is needed on an individual basis. Board decided to revisit the matter.

Reorganization: Board members agreed that the current Board roles would stay in effect.

Chief Vehicle Update: Chief Reifer reported the following:

- Trucks are getting painted by MAACO;
- Cabinetries finalized tonight;
- Lettering is finalized;
- Dan Petersen got a quote for 12 thermal cameras from a state-bid contract from Whitmer for \$89,510. \$7,459.20/piece. Board said to order 10, but to wait until next meeting.
- Need checks for equipment for Chief cars, so box and lights can be ordered.

Chief further reported that the air trailer was serviced and air test was completed. We need to print out both radio quotes and get purchase order to Motorola to order radios.

1st Lt. Frank Santore reported that when the Board is ready, we would need:

- SCBA masks (large);
- PASS Alerts;
- Gear;
- Schedule FDIC conferences. Board requested information from the training officer for each conference along with a list of who might be interested.

Motion made by Mr. Fogarty to use McManimon, Scotland & Baumann, LLC (previously designated as Bond Counsel) in order to start the paperwork on the bond for the ladder/pumper.

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

There being no further business, Mr. Story made a motion to adjourn the meeting at 9:23pm.

Second: Mr. Lengyel

4-0 all in favor

Respectfully submitted,

John Toutouchi, Chairman
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