

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Special Workshop Meeting

September 11, 2018

Chairman John Toutouchi called the special workshop meeting of the Board of Fire Commissioners to order at 7:00pm. The notice was read, and Chief Reifer led the flag salute. A moment of silence was held to remember the innocent men, women and children, who lost their lives on an airplane, at the World Trade Center; at the Pentagon and on the streets of New York; the civil servants, firefighters, police officers and military personnel, who have dedicated and lost their lives protecting our safety and for the thousands of families and friends who lost someone during these terroristic attacks that happened 17 years ago in 2001. Roll call was taken. Commissioners present at the meeting were John Toutouchi, Michael Fogarty, Kevin Horan and Stephen Lengyel.

Treasurer's Report: Mr. Fogarty read his September 11, 2018 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$33,000 from Ocean First money market to Ocean First checking and pay the bills in the amount of \$32,647.10.

Second: Mr. Horan

Roll call vote: 4-0 all in favor

Background Checks: Board decided to wait on sending new members for a physical, until they have a clear background check. If the background check comes back okay, then the Board can send them for a physical at any time. If the background check appears questionable, then it will be discussed at the next business meeting, when the Board can come together before counsel and make a decision.

Sign: Board agreed that the letters for the sign can be left in the members' room.

Air Hose: Connection needs to be retaped and is not efficient; reel is only for 25 foot. Board decided to get a new hose and reel. Mr. Lengyel will work with Chief Lucas on that.

Commissioner Story joined the workshop meeting at 7:15pm. Chairman Toutouchi updated him on the meeting.

Washer/Dryer: Mr. Fogarty discussed the washer/dryer capacities for purchasing next year. Board discussed where to place them and decided on the Georgia Road house. Mr. Story will get information and quotes.

HVAC: Board discussed replacing the district HVAC this year. Three quotes are needed, as the system needs to be replaced. Mr. Lengyel will obtain the quotes.

Sonitrol Security System - Georgia Road: Mr. Toutouchi explained that the proposal given was planned on being completed this year, but due to budget not passing it was going to be put in next

year's. He also explained that when Mr. Fogarty and Mr. Toutouchi met with Freehold Township Committeeman-Mr. Preston about the defeated budget, that he informed him that it would be in the 2019 budget. Mr. Toutouchi explained that this is the same company that did it last year for Stillwells and that the Co-Op was set up last year by Mr. Joshi. He also explained that the systems will be compatible. Mr. Horan mentioned to see if the Board could get the monthly maintenance fee waved. Mr. Toutouchi will be looking into that and reporting back to the Board.

Budget: Board considered possibilities of how to cut back on current costs. Mr. Lengyel suggested LED lighting in the parking lot to save money. Mr. Story will work with Home Depot about refrigerator in bay.

Next year's budget priorities:

- Washer and dryer;
- Two Chief's vehicles;
- Updating the kitchen at the district
 - A discussion was held regarding economical ways to update the kitchen by Board members doing some of the work themselves. Board members then went to examine the kitchen and share ideas. They agreed that the kitchen needs countertops, stove, refrigerator, sink, faucet and backsplash as well as an ice machine. Mr. Story will get quotes.
- Inventory
 - Mr. Fogarty suggested a scanner to hook up to ERS;
- Gear
 - 10 new sets of gear are needed;
- TV for command center.

There being no further business, Mr. Horan made a motion to adjourn the meeting at 8:40pm.

Second: Mr. Lengyel
5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary
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