

**Board of Fire Commissioners  
Fire District No. 1  
P.O. Box 6903  
Freehold, NJ 07728**

**Regular Meeting**

**August 28, 2018**

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:36pm. The notice was read, and Chief Reifer led the flag salute. Roll call was taken and present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssouf and Board Secretary-Rachel Davis.

**Motion was made by Mr. Story to approve the minutes from the July 24, 2018 regular and executive meetings.**

Second: Mr. Lengyel

Roll call vote: 3-0 (Mr. Story abstained)

**Motion was made by Mr. Fogarty to approve the minutes from the August 13, 2018 special workshop and executive meetings.**

Second: Mr. Lengyel

Roll call vote: 3-0 (Mr. Story abstained)

**Treasurer's Report:** Mr. Fogarty read his August 28, 2018 Treasurer's Report into record.

**Motion was made by Mr. Fogarty to transfer \$31,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$30,982.29.**

Second: Mr. Story

Roll call vote: 4-0 all in favor

**Correspondence:** Mr. Toutouchi stated that the food stock will be on October 13th, from 1:00-7:00pm, and the truck will be parked two weeks earlier than the event in the back parking lot.

**Legal:** Mr. Youssouf discussed the various items required for the Local Finance Board in order to complete the application for the lease/purchase of the tanker/pumper. Mr. Youssouf also shared information on a similar purchase that the Millstone Township Fire Department is currently involved in and recommended TD Bank, which had the lowest lease rate bid of 3.38%.

Mr. Youssouf discussed the Chief's vehicle with the Board and ultimately advised the Board to wait until next year's budget to purchase said vehicle.

Mr. Youssouf reviewed a case involving the Whistle Blower Protection Act.

**Buildings:**

- Floor cleaning for two days this week
- Internet working for CAS system

**Website:** (up to date)

**Insurance:**

- Nottingham looking for another vendor to replace Liberty Mutual. Mr. Fogarty asked permission from Board to look into. Board approved.
- Mr. Toutouchi requested that Chief Reifer and Fire Company President and Vice President to work together for a complete updated roster by next meeting.

**Chief's Report:** Chief Reifer read his report into record.

- Joe Fontana, Jr. Firefighter #173 has resigned from the Fire Company; Firefighter Jon Caruso has resigned from the Fire Company. Chief Reifer and President Timo agreed to both work together on collecting inventory items from those who resigned.
- Wildwood—Wednesday 12-6pm on Sunday. Chief requested to take 16-1-98 to Wildwood. Board approved.
- Starr McKenna graduated from Middlesex Fire Academy second in her class!
- Mr. Fogarty reminded Chief Reifer and Captain Dan Petersen that their budget is due in September.

Captain Dan Petersen read his maintenance report into record.

- Per Frank—gear should be in by September 11th.
- Radios—asked if he could progress with moving radios out of 98, not to exceed \$2,000. Also asked to move the high band radio out of 77 and put into 79. Board approved.
- Mr. Fogarty requested a report of all upcoming major maintenance.

**President's Report:** President Timo confirmed the resignations of Fontana and Caruso; asked about an office at the District, which was talked about in the past. Board discussed the matter and offered the Georgia Road office.

**Old Business:**

Mr. Toutouchi asked Mr. Youssouf for clarification on who is allowed in firehouse, which he stated that only members are allowed to regularly come in to the firehouse and it is not to be used as a hangout for outsiders/non-members.

Board, once again, discussed the purchase of the Chief's vehicle. President Timo deferred the matter until he speaks to their legal counsel.

**Motion was made by Mr. Fogarty not to buy the Chief's car.**

Second: Mr. Lengyel

Roll call vote:

Mr. Fogarty: yes

Mr. Lengyel: yes

Mr. Story: no

Mr. Toutouchi: yes

**New Business:**

Mr. Fogarty said he has a letter to return to the Township stating that the District does not lease out the building.

Mr. Story asked Mr. Youssouf how to determine background checks. Mr. Youssouf said that each case is different, and the Board should use seasoned discretion.

**Motion was made by Mr. Lengyel to go into executive session for the purpose of discussing personnel matters at 8:48pm.**

Second: Mr. Fogarty

Roll call vote: 3-0 (Mr. Story left the room before the vote.)

(back from executive at 9:09pm)

Board discussed air-conditioning/heating system not working. Mr. Lengyel will check into it.

**There being no further business, Mr. Story made a motion to adjourn the meeting at 9:10 pm.**

Second: Mr. Fogarty

4-0 all in favor

Respectfully submitted,

John Toutouchi, Chairman  
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