

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

February 27, 2018

Chairman Joseph Colón called the regular meeting of the Board of Fire Commissioners to order at 7:31pm. The notice was read and Chief Reifer led the flag salute. Roll call was taken, present were Andrew Story, John Toutouchi, Shyamal Joshi, Thomas Caruso and Joseph Colón. Also in attendance were Board Attorney-Joseph Youssouf and Board Secretary-Rachel Davis.

Motion made by Mr. Joshi to approve the minutes from the January 23, 2018 regular meeting, as edited.

Second: Mr. Caruso

Roll call vote:

Mr. Story: abstain
Mr. Toutouchi: abstain
Mr. Joshi: yes
Mr. Caruso: yes
Mr. Colón: abstain

The motion did not pass and was tabled until the next workshop meeting, when Board members can review the edits.

Correspondence: (none)

Treasurer's Report: Mr. Joshi amended the January report after moving two bills from 2018 to 2017 and voided a couple checks for 76's repairs.

Motion made by Mr. Joshi for amending the January Treasurer's Report for accounts payable for 2017 in the amount of \$78,676.17 and accounts payable for 2018 in the amount of \$32,088.27.

Second: Mr. Toutouchi

Roll call vote: 5-0 all in favor

Mr. Joshi then read the Treasurer's report into record (attached).

Motion made by Mr. Joshi for accounts payable 2017 in the amount of \$28,989.71.

Second: Toutouchi

Roll call vote: 5-0 all in favor

Motion made by Mr. Joshi for accounts payable 2018 in the amount of \$152,888.37.

Second: Mr. Story

Roll call vote: 5-0 all in favor

Motion made by Mr. Joshi to transfer from NJ Community to Sun Bank \$175,000.

Second: Mr. Story

Roll call vote: 5-0 all in favor

Insurance:

- Two claims still out—first one should be resolved; second one still outstanding
- 76 claim is done, truck is back
- Next month is the \$25,000 life insurance policy renewal

Buildings:

- CSS installed CO detectors at district & Georgia Road
- Mr. Toutouchi gave CSS Mr. Lengyel's contact information to take care of for Smithburg
- Sonitrol should come out within 2-3 weeks to start installing security cameras and controlled access for district; Mr. Toutouchi will get with the Chief to discuss moving trucks out
- Air compressor is fixed at district and tuned up at Georgia Road
- Georgia Road—garage door opener is missing
- All exterior lights are operable at Georgia Road

Purchasing: Still waiting on quotes for gloves; Board requested quotes from Mr. Santore before next workshop on March 13th.

Chief's Report: Chief Reifer read his report into record (attached).

- Will give LOSAP letter to Mr. Joshi regarding Craig Haas
- Wemrock fire—everyone did a great job. Chairman Colón commended firefighters. Mr. Story asked Chief to do letter commending the police, who went above and beyond

1st Asst. Chief Ken Lucas read his report into record and then discussed a group wide officers' meeting with East Freehold 19-2, 16-2 and 15 to discuss radio procedures. There are portables in all apparatus, and the feedback on new radios is that they are phenomenal. Everyone was thankful and receptive that we updated the box alarms. Chairman Colón commended the officers for all the hard work. Board discussed 3rd-alert fire procedures with officers.

2nd Asst. Craig Haas reported that he is working with the county on getting the last set of radios programmed. Need to get more information to them so they can log our equipment into their system.

Captain Dan Petersen read his maintenance report into record and informed the Board that he completed and passed his instructor 2 class.

2nd Lt. Frank Santore reported that:

- They started gear cleaning. Two sets of pants failed inspection, and one cannot be repaired. Board said to surplus.
- Inventory is working out well;
- Second set of hoods will be handed out this month;
- Second set of gloves will be quoted and ordered by next meeting;
- Extrication gloves will be ordered;
- Gear will be out of date within two years; Mr. Santore provided the Board with quotes for two test sets at \$1,800. The cost of the gear would be \$2,700/set, including the harness. Mr. Toutouchi asked who would get new sets? Mr. Santore said that would be discussed between line officers. Mr. Story asked how many in two years would be up? Mr. Santore said approximately 15. Mr. Petersen will get a single-source provider letter. Board asked Mr. Santore to let them know by next workshop meeting on March 13th how many more need to get done.

President's Report: No representatives.

Website: Up to date.

Legal: Mr. Youssouf discussed the defeated budget and discussed his recommendations. March 27th is the reorganizational meeting. The meeting dates for the new year will be: 4/24, 5/22, 6/26, 7/24, 8/28, 9/25, 10/23, 11/27, 12/11 (Board opted to make their workshop meeting on the 11th a regular meeting, instead of on the 25th), 1/22/19, 2/26/19, 3/26/19 reorganizational meeting.

Old Business: Mr. Joshi asked if anyone heard from the township regarding the joint council meeting between District Nos. 1, 2 and the Borough? No one heard anything.

Chief Lucas mentioned to the Board that the Borough would be reaching out to us regarding the FIT test machine.

New Business:

Motion made by Mr. Joshi to replace the eight (8) rear tires under state contract for 87.

Second: Mr. Toutouchi

Roll call vote: 5-0 all in favor

Motion made by Mr. Joshi to purchase two (2) sets of gear for wear test, not to exceed \$3400, provided we get a single-source provider letter from Viridian for Moose Safety Supply, to be determined by Operations.

Second: Mr. Story

Roll call vote: 5-0 all in favor

Mr. Toutouchi asked why are we switching gear? Mr. Santore said that we're looking for a cheaper price, long term.

At this time, Mr. Caruso announced his retirement from the Board, provided a letter and asked if the Board could read it publicly. Chairman Colón read Mr. Caruso's letter of retirement into record.

Motion made by Mr. Joshi to accept Mr. Caruso's resignation.

Second: Mr. Story

Roll call vote: 5-0 all in favor

The Board and audience then gave Mr. Caruso a standing ovation and thanked him for his many years of service. Mr. Caruso returned his laptop computer, phone and office keys, stepped down from the Board and then joined the audience.

Audience: (none)

Motion made by Mr. Joshi to go into executive session for the purpose of discussing personnel and lawyer/client privileged materials, subject matter to be released when it is no longer privileged. 8:14pm.

Second: Mr. Toutouchi

Roll call vote: 4-0 all in favor

(left for executive session at 8:14pm; back from executive at 8:28pm)

Motion made by Mr. Joshi appointing Kevin Horan to fill the seat vacated by Mr. Caruso on the Board of Commissioners.

Second: Mr. Toutouchi

Roll call vote: 4-0 all in favor

Mr. Youssouf then swore Mr. Horan into the duties of the Office of Fire Commissioners.

There being no further business, Mr. Story made a motion to adjourn the meeting at 8:31pm.

Second: Mr. Toutouchi

5-0 all in favor

Respectfully submitted,

John Toutouchi, Secretary
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