

**Board of Fire Commissioners  
Fire District No. 1  
P.O. Box 6903  
Freehold, NJ 07728**

**Regular Meeting**

**November 27, 2018**

After the special meeting held earlier, Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:15pm. Roll call was taken and Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssef and Board Secretary-Rachel Davis.

**Legal:** Mr. Youssef read a resolution authorizing a bond referendum for the purchase of one new custom built ladder/pumper fire engine insuring the safety of the volunteer firefighters, while maintaining maximum firefighting fire suppression capabilities.

**Motion made by Mr. Fogarty to adopt the Resolution Authorizing a Bond Referendum for the Purchase of One New Custom Built Ladder/Pumper Fire Engine, not to exceed 1,600,000.**

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

Mr. Youssef further stated that the above-adopted Bond Referendum would appear as a separate question on the ballot in February along with the election of Commissioners and Budget Referendum. Mr. Youssef further reported that he has forwarded to the Asbury Park Press for publication, the Notice of Intent to Award Contract Under a National Cooperative Purchasing Agreement. Mr. Youssef provided the Board with the Nominating Petitions for the Office of Fire Commissioner, which can be duplicated for anyone interested in running for the office of Fire Commissioner.

Key dates in order to be in compliance: The budget must be introduced by December 18, 2018; after that the Notice of Public Hearing advertisement; then a public hearing followed by the budget adoption, no later than January 22, 2018. Mr. Youssef said the Notice of Budget Hearing should be posted about a month in advance, and he will publish with the Asbury Park Press.

**Motion was made by Mr. Lengyel to approve the minutes from the October 23, 2018 regular and executive meetings.**

Second: Mr. Story

Roll call vote: 4-0 all in favor

**Motion was made by Mr. Story to approve the minutes from the November 13, 2018 special workshop and executive meetings.**

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

**Correspondence:** (none)

**Insurance:** Mr. Fogarty reviewed his research on changing the insurance company to 7710 Insurance, which is identical to the current policy but will save roughly \$11,000.

**Motion was made by Mr. Fogarty to move the Board's insurance company from Liberty Mutual to 7710 Insurance.**

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

**New Business:** Mr. Fogarty proposed that the Board change the phone service to AT&T to save money. He further advised that an AT&T representative is willing to attend the Board's workshop meeting on December 11th at 8pm in order to explain the program and begin the change.

**Website:** (up to date)

**Buildings:** Mr. Lengyel had nothing to report.

**Chief's Report:** Chief Reifer read his report into record.

- Neil Timo is on medical.
- Letter from Brian Budd changing his status from active to associate member.
- All snow blowers are in each house.
- Structure fire during storm, flooding; 79 and 87 were first on scene. Everyone did a great job.
- Called to Colts Neck fire, where there were a couple fatalities; November 27th Monmouth County Fire Academy is having a stress debriefing—Assistant Chief Haas will ask those who were involved in the incident if they would like to go.
- Just putting it on the record that when he is on mutual aid calls with no command center, it is not safe. Mr. Story said the Board understands, and the Board has been trying to resolve the situation. Mr. Toutouchi noted that there is a Chief's command vehicle available to use in the meantime, if he wanted to use Chief Lucas' vehicle.
- Ended the physical year with 828 runs.

Captain Petersen reported the following:

- Had to replace the battery in 98.
- Put truck maintenance and repairs on hold—sent wish list for items needed.
- No issues with 76, after he checked it.
- Scott packs needed to go out for repair, whenever we can.

- Mutual aid calls: East Freehold, Colts Neck and Millstone Township for structure fires.
- 87 will be going out for repair next Monday due to the lack of manpower.

1st Lieutenant Frank Santore reported the following:

- He expressed his appreciation to 16-2, who is letting us use their washer and dryer. With gear getting wet from storms and the inability to have gear washed regularly, the gear is staying wet and in the future we are going to have problems with the gear getting moldy. A letter needs to be sent to 16-2 thanking them.
- Colts Neck was a rough scene, but they worked well.
- Freehold fire worked well together, despite the weather conditions.
- Stonehurst apartment fire two weeks ago was an eye opener for him and made him realize how well staffed the truck must be.
- Suggested a command board for Chief Reifer temporarily.
- Asked Board if we are still on hold with sending the gear out? Mr. Toutouchi said yes.

2nd Lieutenant John Burmeister commended everyone for a great job with the recent fires and thanked the other municipalities who came in to help. Everyone is doing well working together.

Board Auditor-Gerry Stankiewicz joined the meeting at 7:50pm. Mr. Story asked about purchasing the Chief's vehicle in January. Mr. Stankiewicz did not recommend it.

**President's Report:** Erik Schneider, Assistant Treasurer of the Fire Company, reported progress.

**Old Business:** (none)

**Audience:** (none)

**Treasurer's Report:** Mr. Fogarty read his November 27, 2018 Treasurer's Report into record.

**Motion was made by Mr. Fogarty to transfer \$3,200.46 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$3,200.46.**

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

**Legal (cont'd):** Mr. Youssouf and Mr. Stankiewicz reviewed the items from the proposed budget with the Board.

**Meeting dates confirmed:**

- Special meeting on Tuesday December 11th, at 6:00pm
- Meeting to introduce the budget Tuesday, December 18th, at 7:00pm

- Budget adoption hearing no later than January 22, 2019

Mr. Youssouf will prepare a resolution scheduling a special meeting commencing at 6:00pm on December 11, 2018 for the purpose of soliciting voter authorization of six (6) separate questions.

**Motion was made by Mr. Fogarty to adopt the Resolution Scheduling a Special Meeting Commencing at 6:00pm on December 11, 2018 for the Purpose of Soliciting Voter Authorization of Six (6) Separate Questions.**

Second: Mr. Lengyel

Roll call vote: 4-0 all in favor

**Motion was made by Mr. Fogarty to go into executive session for the purpose of discussing personnel matters at 8:30pm.**

Second: Mr. Lengyel

4-0 all in favor

(back from executive at 9:39pm)

**There being no further business, Mr. Fogarty made a motion to adjourn the meeting at 9:39pm.**

Second: Mr. Lengyel

4-0 all in favor

Respectfully submitted,

Chairman John Toutouchi  
/rd