

**Board of Fire Commissioners  
Fire District No. 1  
P.O. Box 6903  
Freehold, NJ 07728**

**Special Workshop Meeting**

**October 9, 2018**

Chairman John Toutouchi called the special workshop meeting of the Board of Fire Commissioners to order at 7:30pm. The notice was read, and Chairman Toutouchi led the flag salute. Commissioners present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty and Stephen Lengyel. Also present at the meeting was Board Secretary-Rachel Davis.

Suzanne Marasco, Esq., attorney for Nottingham Insurance Company, joined the meeting at 7:35pm.

**Motion was made by Mr. Fogarty to go into executive session at 7:35pm for the purpose of discussing personnel/lawyer-client privileged material.**

Second: Mr. Lengyel  
4-0 all in favor

(back from executive at 8:30pm)

Mr. Lagravis suggested to the Board that they give a \$5 drug test upon an individual completing an application, which would save the Board money. Mr. Lagravis will get the Board information on said drug test. Mr. Lagravis left the meeting at 8:35pm.

**Motion was made by Mr. Fogarty to go back into executive session for the purpose of discussing a personnel matter at 8:35pm.**

Second: Mr. Lengyel  
4-0 all in favor

(back from executive at 9:00pm)

Mr. Lengyel provided the Board with four quotes for the AC units.

**Motion was made by Mr. Lengyel to hire Jersey All Shore Heating & Air Conditioning, LLC to Install Two (2) Air Handler Units and Two (2) 5-Ton Compressors for the District, in the amount of \$13,800.**

Second: Mr. Story  
4-0 all in favor

Mr. Lengyel discussed his concern with the Board regarding the importance of planning for future apparatuses needed.

Mr. Toutouchi spoke with Chief about anyone coming to calls barefoot and noted that it is a hazard to come in without shoes.

Mr. Fogarty read his October 9th Treasurer Report into record.

**Motion was made by Mr. Fogarty to transfer \$14,000 from Ocean First money market to Ocean First checking account and pay the bills in the amount of \$13,514.32.**

Second: Mr. Story

4-0 all in favor

Board discussed paying for individuals going to Middlesex County Fire Academy. Mr. Toutouchi said that any firefighter classes outside of Monmouth County Fire Academy must be approved by someone in the chain of command.

**There being no further business, Mr. Story made a motion to adjourn the meeting at 9:27pm.**

Second: Mr. Lengyel

4-0 all in favor

Respectfully submitted,

John Toutouchi, Chairman  
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