

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

October 23, 2018

Chairman John Toutouchi called the regular meeting of the Board of Fire Commissioners to order at 7:31pm. The notice was read, and Chief Reifer led the flag salute. Roll call was taken and present at the meeting were John Toutouchi, Andrew Story, Michael Fogarty, Kevin Horan and Stephen Lengyel. Also in attendance were Board Attorney-Joseph Youssef and Board Secretary-Rachel Davis.

A motion was made by Mr. Story to approve the minutes from the September 25, 2018 regular and executive meetings and seconded by Mr. Horan. Discussion was held, and Mr. Fogarty asked Mr. Story to clarify his comment in the legal section of the September 25th regular minutes, where he said, "they wiped out (Ex-Commissioner Joshi's) computer." Mr. Story stated for the record that he did not know who wiped out the computer; it was done before this new Board took over.

Motion was then made by Mr. Lengyel to approve the September 25, 2018 regular minutes, with one amendment in the legal section to state that, "Mr. Story does not know who wiped out Ex-Commissioner Joshi's computer; it was done before the new Board took over."

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

Motion was made by Mr. Story to approve the minutes from the September 25, 2018 executive meeting.

Second: Mr. Horan

Roll call vote: 5-0 all in favor

Motion was made by Mr. Story to approve the minutes from the October 9, 2018 special workshop and executive meetings.

Second: Mr. Lengyel

Roll call vote: 5-0 all in favor

Treasurer's Report: Mr. Fogarty read his October 23, 2018 Treasurer's Report into record.

Motion was made by Mr. Fogarty to transfer \$32,000 from Ocean First money market to Ocean First checking and to pay the bills in the amount of \$31,607.46.

Second: Mr. Lengyel

Roll call vote: 5-0 all in favor

Legal: Mr. Youssef discussed a change in the fire district election regulation, in that absentee ballots will now be sent out to all those individuals who receive absentee ballots for the Presidential elections. Moving forward, Mr. Youssef advised the Board to do a better job of informing the public of why it is important to support their local fire district.

Mr. Youssouf provided the Board Clerk with another copy of the Resolution authorizing the pumper truck in order to be signed and certified for the County. The Local Finance Board is requesting a notice published in the newspaper, which Mr. Youssouf will take care of. Mr. Youssouf said he is hoping to get on the agenda for their December meeting. Mr. Youssouf asked for the certified Election Results Form, which is requested by the Local Finance Board and advised that if the Board cannot find it, a new one must be completed.

Mr. Youssouf reviewed a resolution amending a previous drug and alcohol resolution. Mr. Story clarified that the Board can do random drug testing within six months of the firefighter coming back from suspension.

Motion was made by Mr. Fogarty to adopt the Resolution Amending and Supplementing a Resolution Establishing a Policy of Mandatory Drug and Alcohol Testing and Prohibiting the Use and Operation of District Vehicles and Equipment While Under the Influence of Alcohol and/or Drugs.

Second: Mr. Horan

Roll call vote: 4-0 (Mr. Lengyel abstained)

The Board will give copies of the drug and alcohol resolution to the Fire Company President.

Mr. Youssouf then reviewed a resolution reinstating Stephen Lengyel as a volunteer firefighter and provided it to the Board for their records. Said resolution was already voted on at the September 25th meeting.

Insurance: Two claims through insurance—one is done; other one is still pending. Mr. Fogarty discussed an incident involving iPlay America, which he is taking care of, and he will give the insurance company iPlay's contact information. Mr. Fogarty asked the Board if they were interested in making a claim. No one from Board showed interest in making a claim.

Website: (up to date)

Correspondence: (none)

Buildings: Mr. Lengyel reported:

- Air-conditioning units were replaced and will be charged soon.
- He will get a photocell from supply house for Georgia Road.
- Generator is out; parts are being ordered. Moving forward, this will not happen, again, as the Board will have a "Plan B" with the Township.

Chief's Report: Chief Reifer read his report into record and also mentioned that a Junior Firefighter's Dad had requested his son's helmet, which is not out of date. The price of the helmet is \$408.99. Board discussed selling the helmet to them, because they were not in a position to give away the helmet. Mr. Youssouf did not recommend the Board getting into a practice of doing this. Commissioner Story said he would talk to the Dad and get back to the Board by the next workshop.

Chief Reifer said he had nothing from 1st Assistant Chief Ken Lucas or 2nd Assistant Chief Craig Haas for the Board.

Captain Petersen read his Maintenance Report into record.

- Regarding new tanker purchase—we will probably have to have the truck re-priced by the dealer, because it has been six months since last price quote.
- Board inquired as to how the other trucks are doing mechanically. Captain Petersen responded that he is doing the best he can when things start failing, by swapping parts off of other trucks, but strongly emphasized to the Board that eventually, there will be multiple fails.

1st Lieutenant John Burmeister reported progress.

President's Report: (no one representing) Mr. Toutouchi said the Fire Company wants to use the District room in order to hold their monthly meetings and asked the Board what they thought. No one objected. Mr. Toutouchi will advise the Fire Company President.

Old Business: (none)

New Business: The Board discussed being prepared for future purchases by discussing and scheduling meetings tonight. Mr. Youssef advised the Board to add whatever they need on the February 2019 referendum as well as to schedule a special meeting, and he will prepare a resolution.

Motion was made by Mr. Fogarty to adopt a resolution scheduling a special meeting for November 27, 2018 at 7pm, seeking voter authorization to acquire a new fire command vehicle, at a total estimated cost not to exceed \$80,000.

Second: Mr. Lengyel

Roll call vote: 4-0 (Mr. Story abstained)

Mr. Youssef will get the Board the notice so that they can post it in five (5) public places.

Board also discussed with Mr. Youssef the details of a bond referendum for February 16, 2019 to purchase a ladder pumper, not to exceed \$1,600,000, which will replace two outdated fire engines—95 foot 2001 ladder and 1998 pumper, which will be cost-effective and safer for firefighters.

Mr. Youssef will prepare the necessary documents for the bond referendum, budget referendum and election of one commissioner in February.

Motion was made by Mr. Story to move the Board of Commissioner's December 2018 meeting from the 11th to the 18th at 7:30pm.

Second: Mr. Fogarty

Roll call vote: 5-0 all in favor

Audience: (none)

Motion was made by Mr. Story to go into executive session for the purpose of discussing personnel matters and lawyer-client privileged material at 8:47pm.

Second: Mr. Fogarty

5-0 all in favor

(back from executive at 10:00pm)

There being no further business, Mr. Horan made a motion to adjourn the meeting at 10:00pm.

Second: Mr. Lengyel

5-0 all in favor

Respectfully submitted,

Kevin Horan, Secretary

/rd