

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

September 27, 2016

Chairman Robert Buscaglia called the regular meeting of the Board of Fire Commissioners to order at 7:30 pm. The notice was read and Chief Wayne Prochnow led the flag salute. Chairman Buscaglia asked for a moment of silence for fallen firefighter in New York City. Roll call was taken, present were Joseph Colón, John Toutouchi, Shyamal Joshi, Thomas Caruso and Robert Buscaglia. Also in attendance were Board Attorney-Mr. Joseph Youssouf and Rachel Davis.

Motion made by Mr. Caruso to approve the regular meeting minutes from August 23, 2016.

Second: Mr. Toutouchi

Roll call vote: 5-0 all in favor

Motion made by Mr. Caruso to approve the executive meeting minutes from August 23, 2016.

Second: Mr. Toutouchi

Roll call vote: 5-0 all in favor

Correspondence:

- LOSAP meeting with insurance representative next week.
- Mr. Caruso received an email from Howard Clesmere with concerns about Opticom system. Mr. Buscaglia confirmed that they are coming on Friday.
- Mr. Buscaglia received a letter from ISO about classification rating: 04/4Y. They changed rating schedule, 4Y still considered the old 8B. Mr. Buscaglia will call them to explain new ratings. Mr. Caruso looked up rating and confirmed that 1 is best/10X is worst; we're still in the middle.

Insurance:

Mr. Joshi said there were two claims this month, both went properly. The new protocol is a little different. Report to the officers, and they will take care of it. Also, meeting with adjuster next week in order to get a rough idea for next year.

Buildings:

- Shelving has been done in the two hallway closets and old soda closet.
- Chair rail installed end of this week.
- Door will also get replaced by the end of the week—doesn't open 180 degrees, don't slam it.
- Generators serviced at all three fire stations. Replaced batteries and cap on district. Didn't hear anything on Georgia or Smithburg, so presume everything ran fine.

- Specs done for bay.
- Georgia Road—mold remediation in room will be done within two weeks and painted.

Chief's Report:

Read into record by Chief Wayne Prochnow (attached).

- Fire Prevention—Annual Open House is Sunday, 12-4. Would like to see a couple Fire Commissioners out.
- He and Ken will be at budget meeting on October 6th, 7pm.
- Hotel behind Walmart got knocked down, again.
- Asked Sean about height of parking garage—has been put on hold. As far as height, Chief must write a letter to builder about height of truck.
- Asbury Park training normal October drill—tabletop presentation at Smithburg.
- FF Brian spoke about ERS training that he attended.

Mr. Buscaglia advised the Chief that if he's buying anything, it must be purchased by the end of the week. Also asked Lieutenant Dan Petersen about gear washing, who said about a handful left. Mr. Buscaglia asked if the serial numbers were put in the new radios; Captain Craig Haas confirmed. Captain Haas also added that we're going forward with the new communication system with county. We have surplus pagers right now, as needed, but we will be getting pagers that are compliant with what we are doing today.

Maintenance Report:

Read into record by Lieutenant Dan Petersen (attached). Mr. Joshi mentioned Plymovent Clean Air came out, put wireless adapters on units and extended roof mount for 76 to fit properly.

President's Report:

Vice President Kevin Lagravenis advised that they have two new applications from National Night Out. Looking to do other things at Open House. VP Lagravenis also mentioned that the soda machine is out. Georgia Road—doing a membership drive also. Mr. Buscaglia asked that tables and chairs get put away in a neat, timely manner.

Website:

Up to date.

Legal:

(nothing)

Old Business:

Mr. Colón mentioned that he is still missing a handful of motor vehicle checks—gave a list of those still needed to the Chief and Vice President Lagravenis.

As previously approved, members will be attending the Firehouse Conference and Training in October. Asst. Chief Lucas and Board will hold a meeting prior to the training to discuss details and remit GSA checks.

Mr. Joshi mentioned last month's discussion on LOSAP proposal and audit from Actuary Services—70 percent and we should be funding a little more every year. We had \$110,000 in line item for LOSAP this year; to date spent \$92,777.00 out of \$110,000. Board decided to table discussion until Mr. Stankiewicz and Mr. Youssouf have time to review the matter.

Mr. Caruso advised everyone that harassment class is scheduled at district at 6pm on October 25th. Chief asked if there would be another harassment class date for those who are unavailable. Board will try to accommodate.

Treasurer's Report:

Read into record by Mr. Joshi (attached).

Motion made by Mr. Joshi to pay the bills in the amount of \$94,843.18.

Second: Mr. Colón

Roll call vote: 5-0 all in favor

Mr. Joshi stated that the members attending the conference will be prepaid the GSA rate for meals and incidental expenses. The hotel and registration fees have been prepaid and/or reimbursed this month, as is now common practice.

New Business:

(none)

Audience:

Jim McAllister—President First Aid Squad discussed county changing radio system by the 1st. First estimate Mr. McAllister received was for \$66,000, and he was hoping that the Commissioners would find money in budget to help out. Board asked Jim to put request in writing, and they will see what, if anything, they can do.

Motion made by Mr. Joshi to go into executive session at 8:01pm for the purpose of discussing legal and personnel matters.

Second: Mr. Toutouchi

Roll call vote: 5-0 all in favor

(back from executive session at 8:28pm)

Being no further business, a motion was made by Mr. Joshi to adjourn the meeting at 8:30pm.

Second: Mr. Toutouchi

Roll call vote: 5-0 all in favor

Respectfully submitted,

John Toutouchi, Secretary
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