

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

September 15, 2015

Chairman Thomas Caruso called the regular meeting of the Board of Fire Commissioners to order at 7:30pm. The notice was read and Chief Ken Lucas led the flag salute. Roll call was taken. Present were Joseph Colón, Shyamal Joshi, Robert Buscaglia, John Toutouchi and Thomas Caruso. Also in attendance were Mr. Joseph Youssouf and Rachel Davis.

Board asked everyone to stand and have a moment of silence to remember 9/11.

Motion made by Mr. Buscaglia to accept the August 25th regular meeting minutes.

Second: Mr. Joshi
5-0 all in favor

Motion made by Mr. Joshi to accept the August 25th executive session minutes.

Second: Mr. Buscaglia
5-0 all in favor

Motion made by Mr. Toutouchi to accept minutes from September 8th executive session with the township committee.

Second: Mr. Joshi
5-0 all in favor

Correspondence:

- NJNG safety warning about digging around properties notifying us about calling them before digging.
- Jackson Mills Fire Company Water Rescue Training Session September 28th
- Correspondence from various members of a fire company that was brought up in executive session and not privy to the general public at this time, and the Board is aware of the messages and phone calls.

Treasurer's Report (attached):

Mr. Joshi reviewed report.

Motion made by Mr. Joshi to pay the bills in the amount of \$113,214.98.

Second: Mr. Buscaglia
5-0 all in favor

Mr. Joshi stated that he did receive the vouchers from the township for quarterly tax payments, which will be brought up at next meeting.

Insurance:

- Andy Ollwerther matter all taken care of.
- Regarding the junior members, a motion will be made to install another rider and they will be able to ride the trucks.

Buildings:

- District: Construction meeting next week, pending inspections, electrician fixed gas leaks and took care of. Motion will be made in new business for heating and re-piping.
- Georgia Road: Hornets' nest removed.
- Generator servicing at all firehouses.
- Work detail at Georgia Road.

Legal:

Mr. Youssouf presented a Resolution to cancel specified capital projects and transfer all funds to capital surplus of the district.

Motion made by Mr. Buscaglia to accept Resolution Cancelling Capital Projects for the Purchase of Heavy Rescue Vehicle and the Construction of a New Firehouse.

Second: Mr. Joshi

Roll call vote: 5-0 all in favor

Mr. Youssouf presented a Resolution authorizing the purchase of one new 2016 Ford F350.

Motion made by Mr. Joshi to accept the Resolution Authorizing the Purchase of One New 2016 Ford F350 Extended Cab 4WD Pickup Truck in the amount of \$41,250.00.

Second: Mr. Buscaglia

Roll call vote: 5-0 all in favor

- Mr. Youssouf discussed meeting dates to introduce the 2016 budget. The scheduled December 22nd meeting date is okay for deadline date to introduce the budget. The scheduled January 26th (2016) meeting date is also okay for deadline date to adopt the budget.
- Mr. Youssouf also discussed nominations for the end of January. Nominating petitions for the office of fire commissioner must be done 28 days prior to the election (February 20th, 2016), therefore, end of January nomination.
- Any bond referendum questions or capital questions for projects to be included on ballot for February must be done by December 22nd.

Chief's Report (attached):

Chief Lucas read the report.

- Board discussed decommissioning old Chief's vehicle. Chief Lucas submitted a quote. Board decided to hold it until two other quotes are obtained and then make a decision.
- Chief Lucas forwarded a letter so that everyone is aware that there is a special needs teenager at the FTTHS, who needs special assistance in getting out of the school.
- Chief Lucas discussed hose drying rack, 6-foot workstation for engineers as well as back shelf totaling \$4,454 that he would like to get for the district firehouse. As far as gear grid for above mezzanine, Chief Lucas made a recommendation that we reach out to the current vendor or build a shelving system. Mr. Joshi said he was waiting for a quote from Frank, who has two vendors. Chief Lucas doesn't think we'll need gear grid for lockers. What he would like to do is remove chalkboard, use whiteboard. Board also discussed gear grid lockers at Georgia Road. Told Chief Lucas to go ahead and take care of.

Captain Craig Haas reviewed inventory and completed it (attached). Also discussed portables being reprogrammed to make us more mutual aid compliant with the Borough and East Freehold. Found out mall had a VHF repeater and advised that portables were programed to work there, and the mall will have their radio guy come in at their expense. Mr. Joshi requested a letter next month listing whatever is outdated 6 months, put in hallway.

Maintenance Report (attached):

Lt. Dan Peterson reviewed report (attached). Two quotes—mounts for new truck lowest quote from EES \$2,930.44, nozzle for new truck lowest quote from Witmer—The Fire Store \$2,973. Board asked Lt. Peterson to check out cabinet door light on 79 as well as steering.

President's Report:

(no representative)

Old Business:

Motion made by Mr. Joshi not to exceed \$500 for the rider to bump up the coverage for juveniles for the rest of the year from Nottingham Insurance.

Second: Mr. Buscaglia

Roll call vote: 5-0 all in favor

Board discussed coverage on gym memberships, personnel on medical. Anyone on medical should not be in or near any operational situations, whether it be a drill or actual structure fire.

Mr. Joshi discussed baseboard heating and boiler. Two quotes came in (attached)—Duckett & Laird \$12,800; Jersey All Shore \$12,125, which includes new covers for baseboard heating, new heating elements for TV room and hallway as well as piping from boiler goes from 2 ½ inch to 2 ¼. Third quote—Meyer HVAC failed to quote.

Motion made by Mr. Joshi to have Jersey All Shore complete the work for \$12,125.

Second: Mr. Buscaglia

Roll call vote: 5-0 all in favor

IT:

Mr. Colón discussed access systems for all doors.

New Business:

Mr. Colón discussed best way to get CAD system from the county. Surface hyper tablet laptops best way to do it. Few things needed to purchase to get system up and running (quotes attached):

Motion made by Mr. Colón not to exceed more than \$4,200 on three Surface Pro 3 Tablets.

Second: Mr. Joshi

Roll call vote: 5-0 all in favor

Motion made by Mr. Colón not to exceed \$1,300 for peripherals for the tablets.

Second: Mr. Joshi

Roll call vote: 5-0 all in favor

Motion made by Mr. Colón not to exceed \$1,300 for PC and monitor for Chief to get hooked up to CAD system.

Second: Mr. Joshi

Roll call vote: 5-0 all in favor

Mr. Colón discussed background checks, quotes attached.

Motion by Mr. Colón to have all members as well as future members run through background and driving record check process not to exceed \$75/person.

Second: Mr. Joshi

Roll call vote: 5-0 all in favor

Chairman Caruso mentioned Ladies' Auxiliary application to Division of Alcoholic Beverage Control for an event. Also need rider from their insurance.

Mr. Joshi made a motion to get a 20-yard dumpster out to Georgia Road for October's work detail, not to exceed \$700 and for Mr. Buscaglia to take care of getting dumpster.

Second: Mr. Colón

5-0 all in favor

Audience:

Brian Zuccarelli made a statement regarding his resignation from Fire Company and dismissal from district. Public discussion and statements followed. Mr. Youssouf addressed the audience.

(Two minutes recess at 8:58pm)

Motion made by Mr. Buscaglia to go into executive session at 9:02pm.

Second: Mr. Joshi

Roll call vote: 5-0 all in favor

(Regular session back at 9:38pm)

Chairman Caruso advised that many legal issues and topics were discussed in executive session, however, there was no action taken and no public action will be taken.

Motion made by Mr. Joshi to close meeting at 9:39pm.

Second: Mr. Colon

5-0 all in favor

Respectfully submitted,

John Toutouchi, Secretary
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