

**Board of Fire Commissioners  
Fire District No. 1  
P.O. Box 6903  
Freehold, NJ 07728**

**Regular Meeting**

**July 28, 2015**

Chairman Thomas Caruso called the regular meeting of the Board of Fire Commissioners to order at 7:30pm. The notice was read and District Administrator/Chief Tom Luongo led the flag salute. Roll call was taken. Present were Joseph Colón, Shyamal Joshi, Robert Buscaglia, John Toutouchi and Thomas Caruso. Also in attendance were Mr. Joseph Youssouf and Rachel Davis.

**Motion made by Mr. Joshi to accept the June 23<sup>rd</sup> regular meeting minutes.**

Second: Mr. Buscaglia  
5-0 all in favor

**Motion made by Mr. Toutouchi to accept the June 23<sup>rd</sup> executive session minutes.**

Second: Mr. Buscaglia  
5-0 all in favor

**Motion made by Mr. Joshi to accept the June 26<sup>th</sup> special workshop minutes.**

Second: Mr. Buscaglia  
4-1 (Mr. Colón abstains)

**Motion made by Mr. Joshi to accept June 26<sup>th</sup> executive session minutes.**

Second: Mr. Buscaglia  
4-1 (Mr. Colón abstains)

**Correspondence:**

- Various emails received from VFIS

**Treasurer's Report (attached):**

**Motion made by Mr. Joshi to pay the bills in the amount of \$187,946.68.**

Second: Mr. Buscaglia  
5-0 all in favor

**Buildings:**

Georgia Road: replacing pipe  
Smithburg: air not working; Mr. Buscaglia will call  
District: check lights in parking lot

**Website:**

Up to date

**Chief's Report:**

District Chief Luongo:

- reviewed Chief's Report (attached);

- discussed servicing vehicles and provided Shared Services Agreement to show their labor rate for automotive services (attached);
- provided updated Station Information and Apparatus Inventory (attached);
- reviewed new applicants.

Assistant Chief Ken Lucas discussed:

- purchase of 10 pagers for \$349/each plus \$800 credit for unworking pagers;
- requested purchasing one gas meter for \$892.75, quote attached.

**Motion made by Mr. Buscaglia to purchase one gas Sensit HXG-3 with Cal Kit from Fire Fighters Equipment Co., Inc. for \$892.75, as per quote.**

Second: Mr. Toutouchi

5-0 all in favor

**Maintenance Report:**

Lt. Dan Peterson reviewed report (attached).

**President's Report:**

President Neil Timo said audit complete. Mr. Youssef confirmed and provided Certificate of Incorporation, with instructions to attach copies to the minutes along with additional copies being retained in the official records of the Board. Board gave check to President Timo.

**Legal:**

Mr. Youssef discussed a letter from an attorney, dated July 3, 2015, which is addressed to the Freehold Independent Fire Company No. 1 regarding an incident from December, requesting that someone appear to testify on the incident. Board authorized Mr. Youssef to respond to attorney.

**Old Business:**

none

**New Business:**

Chairman Caruso advised that an authorized commissioner or someone who is with a commissioner should only enter the commissioner's office. If anyone finds it unlocked or sees unauthorized people in the commissioner's office, please let one of the commissioners know.

Chairman Caruso said it was nice to see everyone out at the Firemen's Competition.

Mr. Joshi mentioned crime liability increase to \$1,000,000 per officer.

**Motion made by Mr. Joshi to increase the crime liability insurance to \$1,000,000, for \$148 per year.**

Second: Mr. Toutouchi

Roll call vote: 5-0 all in favor

Mr. Joshi said we've been auditing our bills lately and the grand total back on workman's comp is \$26,000.

**Audience:**

**Ralph:** Who is on the truck committee, and why aren't officers on it the way it used to be?

A: Chief at the time didn't want anything to do with it, turned it over to Board of Fire Commissioners. There's not an official committee; we're relying on people like Dan, Ken, Tom. There are also a lot of legalities as far as purchasing and bidding.

(Discussion was held on differences of opinions on new fire truck.)

**Ralph:** Five foot TV's in small rooms?

A: We got a great deal on them. Also, TV's are hooked up to computer systems and eventually will be set up as a command post, so when large situations similar to Sandy and Irene occur, it will be beneficial to the Chief to make decisions from that room with different data sources on the TV's.

**Joe Fontana:** Shouldn't it be moved into the Chief's room?

A: It gives the Chief more room to work, it's a matter of space, and the Chief has access.

**Motion made by Mr. Buscaglia to go into executive session to discuss personnel issues.**

Second: Mr. Toutounchi

Roll call vote: 5-0 all in favor

(8:38pm)

Public session resumed at 10:29pm.

There will be another closed workshop on August 10<sup>th</sup> at 6:30pm.

**Motion made by Mr. Buscaglia to adjourn meeting at 10:31pm.**

Second: Mr. Colón

5-0 all in favor

Respectfully submitted,

John Toutounchi, Secretary

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