

**Board of Fire Commissioners
Fire District No. 1
P.O. Box 6903
Freehold, NJ 07728**

Regular Meeting

December 22, 2015

Chairman Thomas Caruso called the regular meeting of the Board of Fire Commissioners to order at 7:30pm. The notice was read and Chief Wayne Prochnow led the flag salute. Roll call was taken: present were Joseph Colón, John Toutouchi, Shyamal Joshi, Robert Buscaglia, and Thomas Caruso. Also in attendance was Rachel Davis.

There was a moment of silence for 19-year old fallen firefighter in New York.

Motion made by Mr. Toutouchi to accept the minutes from November 16th special workshop meeting.

Second: Mr. Buscaglia
5-0 all in favor

Motion made by Mr. Toutouchi to accept minutes of December 9th special workshop meeting.

Second: Mr. Joshi
4-1 (Mr. Colón abstained)

Motion made by Mr. Joshi to accept minutes of December 9th executive meeting.

Second: Mr. Toutouchi
4-1 (Mr. Colón abstained)

Motion made by Mr. Joshi to accept minutes of November 24th regular meeting.

Second: Mr. Buscaglia
3-2 (Mr. Colón & Mr. Caruso abstained)

Motion made by Mr. Toutouchi to accept minutes of November 24th executive meeting.

Second: Mr. Buscaglia
3-2 (Mr. Colón & Mr. Caruso abstained)

Correspondence:

Letter from insurance company re: taking off old Tahoe and putting on new 76, putting on 89 as well as our policy for next year.

Mr. Colón was in contact with Terry Warner from clerk's office. Business registration for government entities submitted to state, should receive number within 30 days.

Mr. Colón said records management is underway, getting things updated digitally. Background check worked well, turned around quickly, is cost-effective and thorough. Also said he will print up cards for workman's comp. so that everyone will have it.

Treasurer's Report (attached):

Mr. Joshi reviewed report.

Motion made by Mr. Joshi to pay the monthly bills in the amount of \$205,386.57 as well as the \$220,000 transfer from money market to operating.

Second: Mr. Buscaglia

5-0 all in favor

Mr. Joshi also said that the last paychecks for the engineers would be going out.

Insurance:

Mr. Joshi discussed one claim pending for an individual, who is doing well.

Buildings:

Mr. Buscaglia said Georgia Road lights fixed; on a timer—leave them alone! And he will get salt.

Mr. Caruso said East Freehold dropped off Plymovent fittings to be used as spares. Destroy the ones we have. Letter to be sent thanking East Freehold.

Mr. Joshi gave update on new construction at district. Only outstanding issue is the terrible job garage door company did on installing wires and remotes. Letter sent to them. It is now between architect and garage door company. Mr. Colón mentioned electrical outlet problem, which should also be added to punch list.

Website:

Up to date

President's Report:

(nothing)

Old Business:

LOSAP list from Chief Prochnow (attached).

Mr. Joshi makes a motion to approve the list of LOSAP members from Chief Prochnow, with two changes—spelling Ralph Reifer and adding Paul Jolicoeur.

Second: Mr. Toutounchi

Roll call vote: 5-0 all in favor

New Business:

(none)

(Mr. Youssouf joined the meeting at 7:54pm)

Legal:

Mr. Youssouf discussed planning for the election and budget referendum and also provided the Notice of Budget Hearing (attached), scheduled for January 13, 2016, at 7:30pm (not 6:30, as originally planned).

Election is February 20th. Polls open at district between 2-9pm. Nominating petitions for office of Fire Commissioner have to be filed by January 22nd. Mr. Toutouchi to e-mail Mr. Youssouf with the names of candidates for Office of Fire Commissioner by January 25th.

Audience:

Member gave update on his recovery—wanted to let the Board know that he is starting to feel better, no problems with insurance company. The process is going smoothly and thanked Board.

Motion made Mr. Buscaglia to go into executive session at 7:59pm.

Second: Mr. Joshi

Roll call vote: 5-0 all in favor

(back from executive session 8:27pm)

Chief's Report:

Read by Chief Prochnow (attached).

Reviewed new officers:

- Chief: Wayne Prochnow
- First Assistant: (empty)
- Second Assistant: Ken Lucas
- Captain: Craig Haas
- Lieutenant: Dan Petersen
- Second Lieutenant: (empty)

Maintenance:

Chief Prochnow read (attached) maintenance report.

Chief Prochnow presented decals, which he proposed to be placed on the helmets, if the Board approves. Wants to order 250 to be (mandatorily) placed uniformly on all helmets. Board pays as part of issued gear.

Motion made by Mr. Buscaglia to leave it to the Chief's discretion to place two decals on all helmets to make it look uniform.

Second: Mr. Colón

Roll call vote: 5-0 all in favor

Chief Prochnow thanked the Board, again, for bringing him back.

Audience:

Chairman Caruso gave audience a chance to add anything to meeting.

(No one responded.)

Motion made by Mr. Buscaglia to adjourn meeting at 8:38pm.

Second: Mr. Joshi

5-0 all in favor

Respectfully submitted,

John Toutouchi, Secretary

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