

Board of Fire Commissioners

**Fire District No. 1
PO Box #6903
Freehold, NJ 07728**

May 27, 2014

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Thomas Caruso. The notice was read. The flag salute was lead by Chief Dan Spicuzza.

Roll call was taken; Mr. R. Buscaglia, Mr. Joshi, Mr. C. Buscaglia and Mr. Caruso were all present. Also in attendance were Joseph Youssouf, Donna Pujat, Chief Spicuzza, President Marcondes, and other members of the fire company.

At this time, Mr. Youssouf conducted the swearing in of new Board Member John Toutouchi. Mr. Toutouchi was congratulated by all and took his seat on the Board. Mr. Caruso noted that since reorganization of the Board had already taken place, Mr. Toutouchi would serve as the Secretary of the Board.

Minute approval was tabled for the moment.

Mr. Caruso introduced Mr. Kirk LeBlanc of Nottingham Insurance Company. Mr. LeBlanc advised the Board that he is certain his company could provide coverage for the district at either the same price or better pricing and possibly better coverage. Discussion followed. A motion was made by Mr. R. Buscaglia and seconded by Mr. Joshi to set a Workshop meeting for Tuesday, June 17, 2014 at 6pm at which time the insurance will be discussed.

A motion was made by Mr. C. Buscaglia and seconded by Mr. R. Buscaglia to approve the minutes of the April meeting as prepared. A roll call vote was taken, all votes in the affirmative.

Correspondence: A letter was received from Chief Spicuzza deeming the Stanley Tool System as surplus equipment. Discussion followed. It was noted that the Board would require a sealed bid for the sale of the unit. A motion was made by Mr. R. Buscaglia and seconded by Mr. Joshi to deem the Stanely System excess property, and authorize sale by sealed bid to be received at the meeting of June 24, 2014. Mr. R. Buscaglia asked, if another town wanted the unit, would a bid be needed. Mr. Youssouf stated that it is not, and it was noted that Red Bank is interested. The resolution will be tabled until next month, and the Board hears of Red Banks request.

Treasurers Report: The report was read into record by Mr. C. Buscaglia. A motion was made by Mr. R. Buscaglia and seconded by Mr. Joshi to approve the report as presented. A roll call vote was taken, all votes in the affirmative.

A motion was made by Mr. C. Buscaglia and seconded by Mr. R. Buscaglia to pay the bills in the amount of \$50,773.78 and to transfer \$36,000 from money market to checking. A roll call vote was taken, all votes in the affirmative.

Insurance: It was noted that Kevin Lagravenis is still in physical therapy and his suite has been handled.

Building: The blinds are up. Key pads are in. Quotes are being received for cleaning of the firehouses – specifics will be discussed more at the workshop meeting. Copy machine is in need of service. There is currently no service contract for the unit. It will be \$800 for a contract. Discussion was held regarding the possibility of a new copier.

Legal: Mr. Youssouf reviewed the contract and resolution for the award of the contract to JRD Construction for the renovation/addition of District Headquarters. Mr. Youssouf noted that he is waiting for the contract from the Architect.

Chiefs Report: Chief Spicuzza read the April report into the record.

90 is waiting for a service date.

77 needs strobe light replacement, although they no longer make the lights anymore. Chief is requesting to replace the light in question with a LED. A motion was made by Mr. Joshi and seconded by Mr. Toutouchi to approve the replacement of the light, as long as under the bidding threshold.

87 has space available after removing the Stanley Tool, the officers are looking into an air compressor to run the tools and fill station. This would increase capacity.

Discussion followed. This will be tabled until clarification is received.

Quote for the yearly service of the air trailer was received.

Lights have been installed on the light truck.

87 has a freezer on board, which is freezing over, Discussion was held regarding replacement. This will be submitted to insurance.

The purchase of the new refrigerator unit will be made under emergency appropriation, with the coming of hot weather.

Asst Chief Zuccarelli reported that during the recent training session with ESI, it was noted that the bags are out of date. Quotes are being received for replacing these units.

Computer: The Chief reported that all seems fine.

Presidents Report: President Marcondes wanted to clarify the vote for the Board's advertisement in the anniversary book. It was voted as a \$400 advertisement.

Old Business: Discussion was held regarding jackets being ordered by the Board for the members as an anniversary gift. Jacks are orig \$130, with embroidery \$140 This will further be discussed at the workshop meeting. Prices were received for painting of the Chiefs office and dispatch area. Prices recieved were \$970 and \$2,400 Discussion followed A motion was made by Mr. Joshi and seconded by Mr. . Buscaglia to go with the quote of \$2,400 by Polo & Sons Painting. Going with the higher price is based on the additional work noted, and that the work is the same performed at Smithburg which the Board was high satisfied with. A roll call vote was taken, all votes in the affirmative.

A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to authorize the conversion of monitoring from telephone system to antenna. If a long range antenna is required, that will be added to the motion, cost not to exceed \$800. Price is \$1,155 for all three firehouses and a monthly monitoring cost of \$45 per month. A roll call vote was taken, all votes in the affirmative.

A motion was made by Mr. Joshi and seconded by R. Buscaglia to install a tv wall mount, ups, keyboard, power back up and computer to the chiefs office for the IAM Responding System in the total of \$3,005 A roll call vote was taken, all votes in the affirmative. Mr. Caruso commented that members should be encouraged to use the system more.

A motion was made by Mr. Joshi and seconded by Mr. Toutouchi to have an additional access point installed in the meeting room for internet access, in the total of \$942. Roll call vote was taken, results as follows:

Mr. R. Buscaglia	yes
Mr. Toutouchi	yes
Mr. Joshi	yes
Mr. C. Buscaglia	abstain
Mr. Caruso	abstain

Mr. Caruso brought up having background checks done. Discussion followed regarding have the police to them vs a private company. It was noted that a resolution was done years ago to begin background checks but never put into procedure. This will be tabled for the workshop session.

Mr. Caruso brought up the new apparatus, this will also be tabled for the workshop.

New Business: A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to join the Galveston Houston Area Co-Cop for vehicle purchases. A roll call vote was taken, a votes in the affirmative.

Audience Participation: It was reported that there will be a meeting with the township the following Thursday, to discuss plans for the Anniversary

Parade/Celebration. Certificate of liability is needed from the Board's insurance.
Donna will handle
It was noted that Andrew Goontilileke no longer belongs to the fire company and should be removed from insurance.

A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to enter into Executive session for discussion of personnel matters. A roll call vote was taken, all votes in the affirmative.

Executive Session @8:58pm
Return to regular session @9:24pm

Being no further business, a motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to adjourn the meeting at 9:25pm

Respectfully submitted:

John Toutouchi, Secretary

jt/DLP