

**Board of Fire Commissioners
Fire District No. 1
PO Box #6903
Freehold, NJ 07728**

January 28, 2014

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Thomas Caruso. The notice was read. The flag salute was lead by Chief Wayne Prochnow.

Roll call was taken; Mr. Story, Mr. R. Buscaglia, Mr. Joshi, Mr. C. Buscaglia and Mr. Caruso were all present. Also in attendance were Donna Pujat, Chief Spicuzza, President Marconedes, and other members of the fire company. Mr. Youssouf arrived late.

A motion was made by Mr. C. Buscaglia and seconded by Mr. Joshi to approve the November minutes as prepared with one correction, that being correction of the tax rate. The minutes incorrectly indicated .032 but should be .039. A roll call vote was taken, all votes in the affirmative.

A motion was made by Mr. R. Buscaglia and seconded by Mr. C. Buscaglia to approve the December minutes as prepared. A roll call vote was taken, all votes in the affirmative.

Correspondence: A letter was received from John Toutouchi stating that he feels the polling staff used in the past is a conflict of interest since some of them are related to the individuals running for office. It was decided to table this discussion until the arrival of legal council.

Treasurers Report: The report was read into record by Mr. C. Buscaglia. A motion was made by Mr. R. Buscaglia and seconded by Mr. Story to approve the report as presented. A roll call vote was taken, all votes in the affirmative.

A motion was made by Mr. C. Buscaglia and seconded by Mr. Joshi to pay the bills in the amount of \$101,688.61 and to transfer \$100,000 from money market to checking. A roll call vote was taken, all votes in the affirmative.

Insurance: It was reported that an insurance claim for Anthony Santiago was submitted to the insurance company for a er visit regarding high blood pressure. Discussion followed that Mr. Santigo had received a notice from a collection agency regarding this claim. Further research found that the insurance company had denied Mr. Santigo's claim since they felt the incident was not work related. Donna will contact Holmes & McDowell to verify the information and the claims status. Discussion followed. A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia that if this is not covered by the insurance company, the Board will pay

the bill in the amount of \$501.00. A roll call vote was taken, all voted in the affirmative except Mr. C. Buscaglia who abstained.

Building: New heater is order for the dispatch room. Door knobs to be replaced. Duckett & Laird were called in to check the heat. The heat was fine. It is thought that the building is cold because of the unusually cold weather and the brick walls. Mr. C. Buscaglia will take care of having someone come in for prices on blinds and drapes for the meeting room.

The server for the key system went back. Mr. Joshi is getting estimates for repair or replacement.

The IAM responding screen is up and working.

Legal: Mr. Youssouf reported that the ballots are ordered . All names will appear alphabetically on the ballot as follows:

Robert Buscaglia

Abe Conk

Robert Leone

Larry Story

John Toutouchi

Voting machines are ordered and the keys must be picked up.

Mr. Youssouf addressed the letter which was received regarding the poll workers.

He reported that he researched and contact the election board and having a poll worker who is related to a candidate is not a conflict. He added that it would up to the board if they wished to change poll workers. Discussion followed. It was decided that the Board would pick up a list from the election board of qualified poll workers and find new poll workers. Mr. Youssouf also noted that any candidate could request having a monitor present at the polls during the election.

Mr Youssouf reported that bids for the building are out and will be accepted at the next meeting.

Chiefs Report: Chief Spicuzza read the December report into the record. The Chief provided a letter regarding surplus equipment.

79 had the shifter assembly replaced.

The air trailer is out of order for work, and will be back in service by the end of the week.

76 had front suction issues and the shifter is also going.

The Chief asked to purchase supplies to create a "search room" for training.

Discussion followed. A motion was made by Mr. Joshi and seconded by Mr. R.

Buscaglia to purchase the supplies at Home Depot not to exceed \$1,000 A roll call vote was taken, all votes in the affirmative.

Chief Spicuzza asked to purchase new chairs for the Chiefs Office. Discussion followed. A motion was made by Mr. Joshi and seconded by Mr. R. Buscaglia to purchase the chairs at Staples and not to exceed \$900 (\$150 per chair) A roll call vote was taken, all votes in the affirmative.

Chief Spicuzza asked to maintain a petty cash account of \$300. Discussion followed. Mr. Youssouf stated that there was not problem doing this. The Chief should turn in receipts per month for use and the account will be replenished to \$300 monthly. Mr. Caruso asked that Mr. C Buscaglia work with the Chief to set this account up,

Mr. Caruso requested that the Chief and Line Officers come forward. Each officer was presented with at gold leaf helmet shield. All were congratulated.

Presidents Report: President Marconides reported on the 50th anniversary plans. It will be held on July 26th with a raindate of August 2nd. 12-6 at District Headquarters property. Discussion was held regarding parade route, etc. Mr. Caruso stated that the Company had a great installation dinner, he thanked the company,

Old Business: Mr. Joshi made a motion that Chiefs office be rewired in the amount of \$500. Discussion followed, Mr. Joshi amended his motion for an additional \$250 – total now being \$750 to rewire the office to include the Lt. & Captains desks. A roll call vote was taken, all votes in the affirmative.

New Business: Annual contract renewal is due with CSS in the amount of \$804 A motion was made by Mr. C. Buscaglia and seconded by Mr. Joshi to renew the contract. A roll call vote was taken, all votes in the affirmative. Mr. R. Buscaglia will get prices for studding, insulating and sheetrocking various walls at district headquarters.

Audience Participation: Frank Santore reported that the Ladies Auxiliary have requested access to District Headquarters and Georgia Road Station should the need for them to enter the buildings arise. Mr. Joshi will handle that.

A motion was made by Mr. Caruso and seconded by Mr. Joshi to enter into Executive Session at 8:25pm for discussion of personnel matters. A roll call vote was taken, all votes in the affirmative.

At 8:31pm regular session was resumed.

Being no further business, a motion was made by Mr. Joshi and seconded by Mr. R Buscaglia to adjourn the meeting at 8:33pm

Respectfully submitted:

Larry Story, Secretary

