

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO 1  
FREEHOLD TOWNSHIP, NJ**

**Regular Meeting**

**January 22, 2013**

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Robert Buscaglia.

Notice was read and the flag salute was lead by Chief Prochnow. Roll call was taken, Mr. Caruso, Mr. Joshi, Mr. C. Buscaglia and Mr. R. Buscaglia, were all present. Mr. Story was absent. Also in attendance was Chief Wayne Prochnow, Joseph Youssouf, Donna Pujat and other members of the Fire Company.

A motion was made by C. Buscaglia and seconded by Mr. Caruso to approve the minutes from November 2012 meeting. The December minutes are tabled until everyone has the opportunity to review them.

**Correspondence:** None.

**Treasurers Report:** Mr. C. Buscaglia read the report into record A motion was made by Mr. Caruso and seconded by Mr. R. Buscaglia to approve the report as presented. A roll call vote was taken, all present voted in the affirmative. A motion was made by Mr. C. Buscaglia and seconded by Mr. Caruso to pay the bills in the total of \$77,925.83 and to transfer \$80,000 from Money Market into checking. A roll call vote was taken, all present voted in the affirmative.

**Insurance:** Progress

**Building:** Mr. Joshi reported that the heater at District had been installed. Also, he is looking into getting a new toilet installed at Georgia Road Station. Mr. Caruso reported that during Hurricane Sandy, Jenson's car was hit by a falling tree/branch. Jenson had mentioned it to Mr. Caruso. Jenson had the repairs done, but this was never submitted as a claim. Discussed followed. The Board requested that Jenson write a statement regarding the event and give it to the Board. They will handle it and see what the insurance company will say. It was noted that incidents as this need to be reported immediately to the Board.

**Chiefs Report:** Chief Prochnow read into record, Chiefs reports from November. The Chief reported that the Fire Academy has interest in the surplus cameras. Chief Prochnow will get a letter from the Academy. 90 is out of service to Seagrave. The Chief asked when they can begin purchasing.

Mr. R. Buscaglia requested that the Chief wait, and he will let them know when they can begin.

**President's Report:** John Marcondes stated that he has nothing to report.

At this time, the Board Attorney, Joseph Youssouf opened the budget hearing for 2013. A resolution was offered by title approving the 2013 Budget . A motion was made by Mr. Joshi and seconded by Mr. Caruso. Mr. Youssouf asked if there were any questions, or comments from the audience. Being none, a roll call vote was taken, all present voted in the affirmative. A motion was made by Mr. Caruso and seconded by Mr. C. Buscaglia adopting the budget for 2013. A roll call vote was taken, all present voted in the affirmative.

At this time, bids were received for the sale, delivery and installation of emergency electric generator at the Siloam Road Firehouse. Bids received as follows:

1. EMSA Energy, LLC, Parlin, NJ  
\$47,998 Delivery - 60 work days - bid bond included
2. ACI Electric, Saddlebrook, NJ  
\$39,200 - Delivery - 8-10 weeks - bid bond included
3. Gibson Electric & General Contracting, Sicklerville, NJ  
\$29,679 - Delivery - 6 weeks - bid bond included  
Alternate #1 offered - deduct \$2,900
4. Electrical Applications, Inc., Roselle Park, NJ-  
\$40,344 - Delivery - 6-8 weeks - bid bond included

Mr. Youssouf indicated that any bidders present could review the bid documents at this time. All bidders were advised that all would be notified once a decision would be made regarding award of the contract.

**Old Business:** Mr. R. Buscaglia obtained information and quotes for the purchase of a snow plow for 16-1-88. After review and discussion of the information, a motion was made by Mr. R. Buscaglia and seconded by Mr. Caruso to purchase the Western Truis plow. Mr. Buscaglia will check with the supplier as to control mounting and installation, and the work should not exceed \$4,180

The resolution accepting the audit report for 2012 was accepted. . Mr. C. Buscaglia stated that the only comment was a correction action plan for maintenance/service on the apparatus. Discussion was held regarding going out to bid for those services. The group affidavit must be signed. Everyone was present to sign, except Mr. Story. Mr. R. Buscaglia and Mr. C. Buscaglia commented that they would advise Mr. Story to get in touch with Donna for signing.

**New Business:** Mr. C. Buscaglia suggested that if the bids for the generator were found to be in order, award should be made. Discussion followed. It was decided that the Board would have Mr. Youssef review the bids and award would be held until the next meeting.

**Audience:** None

At this time, a motion was made by Mr. Joshi and seconded by Mr. Caruso to enter into executive session. A roll call vote was taken, all voted in the affirmative.

At 8:35pm the Board entered into executive session for purpose of discussing personnel matters.

Being no further business, at 9:10 pm regular meeting was resumed. A motion was made by Mr. Caruso and seconded by Mr. Joshi to close the meeting at 9:10pm.

Respectfully submitted:

Shayamal Joshi, Clerk of the Board

/dlp