

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO 1  
FREEHOLD TOWNSHIP, NJ**

Regular Meeting

January 17, 2012

The regular meeting of the Board of Fire Commissioners was called to order at 7:30pm by Chairman Robert Buscaglia.

Notice was read, the flag salute was lead by Chief Prochnow. Roll call was taken; Mr. Story, Mr. Caruso, C. Buscaglia, R. Buscaglia, and were all present. Mr. Keim was absent. Also in attendance was Joseph Youssouf, Chief Prochnow, Donna Pujat and other members of the Fire Company.

The regular order of business was suspended for legal report. At this time, Mr. Youssouf announced that the Public Hearing for the 2012 Fire District Budget was opened. A motion was made by Mr. R. Buscaglia and seconded by Mr. Caruso to open the public hearing and open the floor to questions and comments from the public. Being none, a motion was made by Mr. C. Buscaglia and seconded by Mr. Story to adopt a resolution by title adopting the 2012 fire district budget. A roll call vote was taken, all present voted in the affirmative.

Another motion was made by Mr. Story and seconded by Mr. Caruso to adopt a resolution by title adopting a temporary budget in the amount of 14% of the preceding years budget. A roll call vote was taken, all present voted in the affirmative.

Mr. Youssouf reported that the election was February 18<sup>th</sup> from 2-9 pm Closing petition date is January 22<sup>nd</sup>. There are 2 seats for three year terms and currently, three petitions have been received.

Mr. Youssouf will order the ballots and the list and Mr. C. Buscaglia will order the voting booth.

A motion was made by Mr. Story and seconded by Mr. Caruso to approve the minutes of the December 2011 meeting as prepared with once change. Reported in the minutes was that \$22,500 was to be transferred form money market to checking for bill payment. That will be deleted as it was not necessary to transfer monies due to the receipt of a check. Roll call vote was taken, all present voted in the affirmative.

**Correspondence:** A letter was received from VFIS re: Flor Cordero's entitlement upon his 65<sup>th</sup> birthday in March.

**Treasurers Report:** Mr. C. Buscaglia read the report into record. A motion was made by Mr. Caruso and seconded by Mr. Story, to approve the report as presented. All present voted in the affirmative to approve.

A motion was made by Mr. C. Buscaglia and seconded by Mr. Caruso to pay the bills in the total of \$115,964.07 and to transfer \$100,000 from Money Market into checking.

Large bill items included Air packs at \$50,830 for auto insurance. A roll call vote was taken, all votes in the affirmative.

**Insurance:** Mr. C. Buscaglia reported that he had been working with the Chief in putting together info/policy packets together for distribution to new members. He added that up to a couple years ago, this was being done, and he does not know why it stopped. Discussion followed.

Mr. R. Buscaglia reported that 78' repairs have been completed, the truck is back and looks good. Now just waiting for radios. Discussion was held regarding Opticom & Knox Boxes. It was decided that those should be tested.

**Building:** Mr. R. Buscaglia reported that the generators were serviced. Bathrooms are done. He will call Norman Electric to come out to check the doors over the rear door which do not come on.

Asst Chief Spicuzza reported also, that the light over the Chiefs desk has been out for two years. That will also be checked, as well as lighting in the dispatch area.

**Chiefs Report:** Chief Prochnow gave Mr. Youssef a packet of information found on the Chiefs desk which had been left by Ex-Chief Luongo. There were numerous requests for reports, etc. Discussion followed. Mr. Youssef advised that the Board start a file, and just keep this info in the file, but no action was required.

mentioned that there is no salt at the Georgia Road Station.

The Chief reported that each line office has been given specific assignments for items that they will oversee throughout the year, those are:

Asst Chief Spicuzza – Scott packs and training

Asst Chief Zucarelli – Radios, extrication equipment and Smithburg Station.

Captain Reiffer – Fire & Safety

2<sup>nd</sup> Lieut Petersen– P&L

1<sup>st</sup> Lieut Haas – Gear and gear room

Any questions pertaining to any of those items could be addressed with that officer.

All trucks have been serviced.

85 is at P&L for servicing

Spare ladder is to be repaired

The Chief reported that they have had a very difficult time getting in touch with the company regarding Stanley System. Discussion followed.

The hose repairs were discussed.

The Hi Rise packs will not fit in the truck.

Discussion had previously been held regarding ID tags to be used at a fire scene. The Chief reported that Adelphia uses the procedure and makes their tags. The Board told the Chief to look into the machine and a price.

Asst Chief Spicuzza brought up the upgrading of the base station. He had received a quote in the amount of \$935 which would upgrade the radio to be the same as Smithburg. Mr. R. Buscaglia reported that he needs to check with the FCC regarding the narrow banding and may have to first reapply for a license. Discussion followed. Some office supplies are needed.

The Anti-Harassment Training is scheduled to take place at the regular fire company meeting in February as well as again at the February Board meeting for those who

were unable to attend the Fire Company meeting. Donna will get the tapes from the Township.

Chief Prochnow stated that he is looking forward to a good year.

*President's Report:* Nothing to report.

*Old Business:* None

*New Business:* It was reported that all officers have phones.

*Audience participation:* Asst Chief Spicuzza brought up that the Raceway Carwash advised him, if they would like to bring the Chiefs vehicles there, they would pay for two washes per month, than they could go as many times a month for free. Discussion followed. Chairman Buscaglia advised the Chief to get it in writing and it will then be discussed.

Being no further business, at 8:23pm a motion was made by Mr. Story and seconded by R. Buscaglia to close the meeting.

Respectfully submitted:

Larry Story, Secretary